



Grants Strategist Job Description

This is a contract (1099) position and the rate is \$3,500 per month flat fee.

Bambu Nonprofit Strategies, an established and quickly growing nonprofit fundraising consulting firm is looking to connect with an experienced fundraising professional to join our small team, with a focus on grants development for small and medium sized nonprofits. Knowledge of the South Florida fundraising landscape is an important requirement - Miami Dade, Broward and Palm Beach Counties.

About the Agency:

Bambu works with nonprofits to build effective growth strategies and establish enduring fundraising and communications programs to best fulfill missions and serve communities. We celebrate and elevate the work being done in the nonprofit sector, and strive to always consider smarter ways of working to solve today's most pressing issues. We are most passionate about taking ideas that have the potential to make meaningful change, and helping to lay the foundation for them to grow. Like the beautiful plant we've named ourselves after, we work to produce bamboo-like growth for our clients - rapid, resilient, efficient and strong!

About the Position / What you will do

As Bambru continues to grow, we are looking for an experienced fundraising professional to help us deliver effective grant applications and foundation proposals for 3 current nonprofit clients.

The Grants Strategist position will work closely with Lead Strategists to manage all stages of the Grants Development process for several clients - from initial introduction proposals to grant writing through cultivation. Bambru currently manages grants programs for fifteen nonprofits and this position will be responsible to manage three of those clients' grants programs completely. You will be responsible to manage monthly planning calls for the three clients you will be managing (planning calls are ~1hr). You must be available during the weekdays for these calls.

Bambu is a comprehensive fundraising strategy firm, meaning that we do more than just write grants - we conceive of our engagement with each nonprofit as a partnership and we are on board to help EDs and Development Staff initiate and sustain relationships with key funding partners, and write impactful grant proposals to support their important programs. All clients are fully vetted and all key documents will be in place. Each Bambru client has a unique history and

growth plan and we try to meet each organization where they are and customize the most effective plans. Likewise, each funding opportunity varies in rigor and time required to develop. In general, you will be writing 3-6 applications/proposals per client per month.

We are looking for someone who:

- Has at least 5 years of direct experience in managing grants programs for small to medium sized nonprofits.
- Has experience writing: private foundation, corporate, and government grants as well as grant reports and sharp introduction emails
- Understands the mechanics and language of grants
- Can see the big-picture without missing the details
- Has specific knowledge of South Florida funding landscape
- Thrives managing several projects simultaneously, in a fast-paced environment

Benefits:

This is fully a work from home position. While we can not currently offer a formal benefits package, we consider the following to be pretty beneficial:

- Full flexibility in your schedule
- Opportunity to grow with an emerging company, with hopes to make the position permanent/full time in the near future.
- Pay rate is a flat monthly payment of \$3,500, with room to grow for the right candidate

Bambu is an equal opportunity employer and is committed to ensuring that both applicants and employees are treated without discrimination on the basis of race, color, gender identity expression, national origin, age, religion, disability status, sexual orientation/identity, citizenship status, veteran status, marital status, or any other protected characteristic. We are committed to providing an inclusive and welcoming environment for all.

Special Considerations:

- Bambu will pay Grants Strategist on the 1st of each month, or any agreed upon arrangement
- General agreement is that Grants Strategist will remain onboard for at least 90-days but
- Either party can terminate agreement at any time (and Grants Strategist will be compensated for time/ work performed)
- Bambu is a small shop, but we manage a heavy workload. We are here to support you through the onboarding process but we do expect our newest teammate to be self-starting and able to take initiative/problem solve.
- Bambu is deeply committed to ethics in fundraising and will expect you to also adhere to the AFP code of ethics.
- The Bambu team has the true privilege to work with amazing people and organizations doing important work across our communities and we hope you will join us in this fulfilling journey.
- Julie and Kelsey are super fun!

How to Apply:

Please email your resume and cover letter to grow@bamбуstrategies.com.